

Bakewell u3a

Minutes of the Committee Meeting

Date: Thursday, 24 April 2025

Time: 10:00 am

Venue: Friends Meeting House, Bakewell

1. Welcome and Apologies

Present: Peter Holt, Kath Hopkins, David Thornton, Pam Walker, David Hardman, Glenys Moore, Sam Lewis

- Apologies: Ainslie Kelly

2. Approval of Minutes

- Minutes of the meeting held on 22 February 2025 were agreed as a correct record.

3. Matters Arising

- Beacon roles and access policy finalised (Pam).
- Financial policy preparation ongoing (Kath).
- Camera funding request to Rotary not possible as purchase was made beforehand (Kath).
- Trustees' personal data being collected for Charity Commission update (Kath).
- Draft agreement for Stitches in Time display sent to Town Hall Trust (Sam).

4. Treasurer's Report

- Kath has viewing access to three BU3A accounts with NatWest; payments made for Beacon, U3A Matters, and TAT subscriptions.
- Efforts ongoing to increase access to deposit account with United Trust (£7,400).
- David H. queried holding large cash reserves; Glenys noted £1,500 had been spent on last year's Open Day.

5. Membership Report

- 254 current members, including 17 associate members.
- 31 new or returning members this year (David T).

6. Group Report

- Report submitted by Ainslie (read by Kath).
- Glenys suggested encouraging group leaders to nurture new members.

7. Meg Laird Activities

- Meetings arranged for July, October, and December 2025.
- January 2026 meeting being planned; additional team volunteers sought (Glenys).

8. Complaints Procedure

- Agreed to adopt a written complaints procedure, to be published on the website (Sam to adapt TAT template).
- No disciplinary policy required.

9. TAT Requests

- Request for contact details (Beacon, TAM, Brands Shop, Publicity, Portal) noted. No action taken.

10. Promotion of Non-BU3A Events

- Events organised by other U3As may be shared with members; no promotion of non-U3A events via Beacon.

11. Website Update

- Technical capacity exists to restrict website areas to members, but no current need.
- Andy Roberts has enabled group leaders to edit their own pages, though few have taken up the offer.
- Committee recorded formal thanks to Andy for his work on the website.

12. Derbyshire U3A Network

- Peter Holt to attend meeting on 22 May 2025.

13. Other Business

- Offer from Derbyshire County Council ('Driving Safer for Longer' sessions) declined.

14. Date of Next Meeting

- Thursday 10th July 2025, 10:00 am at FMH, Bakewell.

Appendix A: Action Log

Item No.	Action	Responsible	Deadline	Status
3b	Draft Financial Policy for committee review	Kath Hopkins	Next meeting	In progress
3d	Update Charity Commission trustee records	Kath Hopkins	ASAP	In progress
4b	Increase access to United Trust deposit account	Kath Hopkins	Next meeting	In progress
7	Identify volunteer for Meg Laird/social team	Glenys Moore	Ongoing	In progress
8	Draft and publish Complaints Procedure	Sam Lewis	Next meeting	In progress
12	Attend Derbyshire U3A network meeting	Peter Holt	22 May 2025	Pending